Checklist of Questions for Identifying Stakeholders

from *Software Requirements Essentials*by Karl Wiegers and Candase Hokanson

* Who has influence or control over the project’s budget and schedule?
* Who can articulate the project’s business objectives?
* Who will be using the product directly? Indirectly?
* Who is responsible for other systems or projects that yours will affect?
* Who could have legal, compliance, regulatory, or process influence?
* Who manages the business relationships with customers, suppliers, and contractors?
* Whose business processes would the system affect?
* Who is expected to supply any data needed by the solution?
* Who would know about any pertinent project, process, or product constraints?